

# **STAR DENTAL LLC**

## **NOTICE OF PRIVACY PRACTICES**

This office follows the law to protect your private information. We will use and protect your rights in all legal ways. You may request a copy of this notice. Your private information will only be given out as needed to do your treatment, handle payment, or other reasons if you give us authorization to do so. You may also take back your authorization if you wish. Parent or guardians may not give out your health information to marketers without your authorization. We are allowed to give out your information whenever it is required by law, such as cases of abuse, neglect, audits, or national security. This policy may be change as needed.

### **PATIENT RIGHTS:**

- You have the right to have a copy of your private information by written request (we may charge you for your copies).
- You may request a summary of authorization.
- You may request in writing the way we communicate with you such as phone, fax or letters.
- You may request a change of your information.
- You have the right to file a written complain if you think your information is not properly protected. Ask to speak to our contact office.